

**Abington Public Library
Board of Trustees**

Meeting Minutes

Date: April 13, 2009

Called to Order: 7:05

Attendees:

- ✓ Henry DiCarlo, Chairman
- ✓ Betty Henderson, Vice Chairman
- ✓ Jake O'Neill, Recording Secretary
- ✓ Will Adamczyk
Jonathan Harris
- ✓ Christina McMahon
Janet O'Connor
- ✓ Jim Doucette
- ✓ Cynthia Whiting
- ✓ Deb Grimmert, Acting Library Director
- ✓ Gail Bergin, Visitor
- ✓ Kathy Jones, Visitor

Chairman's Report

- The state held public meetings on the requirements to be eligible for state aid for libraries. Abington Public Library was not affected.
- Henry read a letter received from Peter Farley who is a soldier currently stationed in Iraq. He thanked the town of Abington for the care package sent to him. The money collected during the fines for soldiers month went to the care packages.

Acting Director's Report

- Monthly Financial statements are up to date. We will turn back more than the amount requested by the furlough program due to savings in salary costs. The gas line item may be short so a transfer may be required from another line item to cover the costs.
- Circulation is way up from last month as is computer usage and the number of hours online. Although no way of tracking other than observations, wireless usage appears to be up as well. Job hunting is the primary activity.

Programming Report

- The children's librarian from West Bridgewater is running a 4-H babysitters club which is full. The cost of books for the participants will be covered by the library under the Friends programming. Attendance in spring programs is strong and the calendar for the summer programs is all set.
- Bill Cannon's class on planting and raising holly was well attended and well done.
- Hallie Efron visited the library and 23 patrons were in attendance. Based on the success of this, they are working on more adult evening programming.
- The book sale is set up and they have plenty of books.
- The Friends periodical drive is not going as well as in past years.
- The Friends indicated that they want to pay to have a clock installed in the Copeland Room for Mary Lane. The clock will be a miniature version of the clock in the main library.
- The State track meet is May 16th and it is the last year of the commitment. The library staff will work closely with the athletic department to minimize issues with the library.
- The relay for life is June 5th through the 6th at the track.

Building Update

- The estimate to repair and paint the portico ceiling is \$3,200.
- Moberg did the spring inspection on the roof. A total of four rain diverters were identified that they suggested we have removed, replaced and the roof fixed at a cost of \$425 per diverter. Deb will schedule the portico repair work. Based on the fact that the other diverters have never been a problem, they will not be replaced at this time.
- There have been some temperature fluctuations in the Children's Room. The HVAC system was looked at during the monthly visit and reset two relays which seems to have fixed the problem.

Current Library Issues

- **Budget Update**- The status of the budget is unknown at this time.
- The FY09 – FY10 furlough program is currently process. Deb was the first to take her furlough to set the right tone.
- Publicity about the closures will be developed and presented to the board next month.
- A carpenter looked at the book drop and will design and build a custom book cart.
- **Strategic Plan** – The committee held its first meeting on Thursday March 19th. The next meeting is on April 30th and the outcome of the meeting will be 4 – 5 “needs” identified by the committee that the board will work on. The final version needs to be completed by September.

New Business

- A revised version of the Unattended Children's Policy was reviewed by the board. **A motion was made to accept the revised version of the policy by Betty. It was seconded by Cyndi and accepted unanimously.**
- A book was returned with “dog-eared” pages and writing on the pages. It was worked on for 40 minutes to get it ready to be put back on the shelf. The patron was assessed the \$5 processing fee. The patron complained about the fee. It was decided that no action was necessary and that the trustees just needed to be made aware of the situation.
- The library is looking into purchasing a DVC Restorer/Disk Repair machine. The cost is between \$1,200 and 2,400 and Deb will be testing machines at other libraries to see if they are worth the cost.

Next Board Meeting to be held on Monday May 11th @ 6:45 at Town Meeting

Next Board Meeting to be held on Monday May 18th @ 7:00

Motion to Adjourn @ 8:50 p.m. was made by Betty, seconded by Jake and accepted unanimously.