

**Abington Public Library
Board of Trustees**

Meeting Minutes

Date: December 8, 2008

Called to Order: 7:08

Attendees:

- ✓ Henry DiCarlo, Chairman
- ✓ Betty Henderson, Vice Chairman
- ✓ Jake O'Neill, Recording Secretary
- ✓ Will Adamczyk
Jonathan Harris
Christina McMahon
- ✓ Janet O'Connor
- ✓ Jim Doucette
Cynthia Whiting
- ✓ Deb Grimmert, Acting Library Director

Minutes for meeting held on November 10, 2008 were reviewed. **Motion to accept November minutes was made by Betty, seconded by Will and accepted unanimously.**

Chairman's Report

- Town has received on behalf of the library one half of the money due from the state for this year. The total received was \$11,470.44.
- A total of \$987.50 was taken in by the library for the Fines for Soldiers and was presented to the Abington Department of Veteran Affairs.
- The Community Band holiday concert will not be held in the library this year.

Acting Director's Report

- Monthly Financial statements are in good shape. The book budget is a little behind schedule but they are working on purchasing books and awaiting orders.
- The circulation numbers are about the same as November and still a bit higher from last year.
- The bill from Atlas Alarm for the work associated with the lightning strike was sent to the insurance company and we are waiting for information from town hall.
- Money in the telephone line item on the budget will be transferred to the travel line to cover the increase in costs associated with additional training the staff has been attending.
- The staff has received positive feedback from patrons about the change in the computer policy allowing flash drives.

Programming Report

- Books for Holidays program took place on Monday November 17th. A total of 19 people attended and the feed back was all positive.
- Better Business Bureau will hold an internet safety class geared towards adults on January 22nd.
- The quilting group will be having an open house at the library on Saturday March 7th from 10 am to 3 pm.
- Deb spoke to Bill Cannon about the first Garden Series meeting which should be held on a Saturday in late February or early March.
- Emily Miranda's father will be holding a two week SAT prep course on two Saturdays in January for a total of 24 students.

Building Update

- Painting in the tech services room is almost done and the painting in children's room will be done next week. Portico painting will wait until spring.
- Passed back flow prevention test.
- Loss prevention Insurance Audit was completed and the audit report indicated no action items for the library.

Current Library Issues

- The library staff has gone to the Senior Center. There were 2 to 3 patrons on Tuesday and 5 to 6 on Thursday. The staff is looking into whether or not they can get a display table at the senior center.
- Working on getting out some publicity concerning the new branch at the senior center.

Old Business

- Still waiting for update from Phil Warren concerning the computer purchase.
- The license for receiving updates on the Deep Freeze software has expired. Deb will get input from Jim Stoffel before she does so but she will be looking into purchasing a one year license for \$94.
- The new plaques for the recognition wall have been ordered and will be installed as soon as the manufacturer can get to the library.
- Deb has an appointment with Cheryl Bryan at SEMLS about the long range plan on December 17th.

New Business

- A draft version of the FY 2010 budget was reviewed by the board. **A motion to accept budget scenario 2 was made by Jake and seconded by Janet. It was accepted unanimously.**

Next Board Meeting to be held on Monday January 12, 2009 @ 7:00.

Motion to Adjourn @ 8:48 p.m. was made by Jim, seconded by Will and accepted unanimously.