



# TOWN OF ABINGTON

## PLANNING BOARD

TOWN HALL  
500 GLINIEWICZ WAY  
ABINGTON, MA 02351  
781-982-0069

### ABINGTON PLANNING BOARD

#### REQUIREMENTS FOR APPLICATION SUBMISSION

The following is a list of meeting dates and deadlines for application submissions for the scheduled meetings. **All applications are due on the date indicated on the bottom of the page. Incomplete applications will not be accepted. Please call 781-982-0069 or email [lshea@abingtonmass.com](mailto:lshea@abingtonmass.com) to verify meeting dates.**

Completed application requirements and instructions can be found in the Subdivision Rules & Regulations, Site Plan Application or Special Permit Application located in the Abington Zoning ByLaws or from the Planning Office.

Briefly, a site plan application must include a completed application form, a site plan, a landscaping plan and a lighting plan. Please reference the Site Plan application for specific requirements for submission

Filing Fees and Engineering Review Fees are also due at the time of submission. The fee schedule is listed in the resources indicated above.

If your application requires a public hearing with abutter notification you are responsible for the following:

- Obtaining a certified abutters list from the Assessor's Office
- Providing a set of stamped envelopes, addressed to the abutters. In the case of a special permit, two sets of stamped, addressed envelopes.
- Placing your advertisement in the Brockton Enterprise for two consecutive weeks prior to the hearing (this is the two Mondays prior to the Monday meeting). The Planning Board office will prepare the advertisement so that it will be ready by the Tuesday following the submission of the application. You will also need to request the "tear sheet" which is a copy of the page your advertisement appeared on. Please provide this to the Planning Office prior to the meeting.

2009

#### APPLICATION SCHEDULE

12/12/08 for 1/5/09 meeting  
1/9/09 for 2/2/09 meeting  
2/6/09 for 3/2/09 meeting  
3/13/09 for 4/09 meeting  
4/10/09 for 5/4/09 meeting  
5/15/09 for 6/8/09 meeting

6/19/09 for 7/13/09 meeting  
8/28/09 for 9/21/09 meeting  
9/11/09 for 10/5/09 meeting  
10/9/09 for 11/2/09 meeting  
11/13/09 for 12/7/09 meeting  
12/11/09 for 1/4/10 meeting



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#### SCHEDULE OF MEETINGS

2009

January 5, 2009

July 13, 2009\*

February 2, 2009

September 21, 2009

March 2, 2009

October 5, 2009

April 6, 2009 (Annual Town Meeting)

November 2, 2009

May 4, 2009

December 7, 2009

June 8, 2009\*

*5/5/09 \* Please note the June meeting has been changed from 6/1/09 & the July meeting has been changed from 7/6/09.*

***PLEASE NOTE THE SEPTEMBER MEETING HAS BEEN CHANGED FROM SEPTEMBER 14<sup>TH</sup>.***

**\*\* ADDITIONS AND DELETIONS ARE MADE AT THE DISCRETION OF THE PLANNING BOARD**